

Dare to Soar



PINNACLE

CLASSICAL ACADEMY

Board Meeting Minutes September 14, 2014

Attendees: Debbie Clary, Wes Westmoreland, Dr. Stephen Grinton, Betsy Harnage, Dr. Danielle Robertson, Mr. Robert Brown, Ms. Bianca Muller, Guest & Future Board Member Bobby Horton

Call to Order / Welcome –Wes Westmoreland - Chair

Approval of Minutes -- *July 2014 Minutes Approved as Presented. Motion Betsy Harnage, Dr. Grinton seconded motion. All in attendance voted in the affirmative. Motion passed.*

Public Comments – In summary all parents and teachers in attendance stated their concerns about the amount of children in classes and lack of Teacher Assistants in first grade classes. Chair states Board very keenly aware and will discuss as a board. Ms. Clary states the Board would like to have any suggestions from parents. Karen Thesis, parent suggested splitting classes and getting extra help. Ms. Robinson, Teacher – committed to the job and the children; good at sharing all duties; need TA for small group instructional time. Mrs. Harnage – parents suggested additional TA; to the teachers – do you prefer additional 1st grade or TA? Ms. Robinson – understand budget restrictions – had not thought of another 1st grade class- but thinking more about additional TA's. Ms. Brady – parents suggestion of another class is great – smaller class size more beneficial to children. Dr. Robertson stated if added extra classroom still need another TA.

Reports from Committees

Facility Report—*Debbie Clary – Remind Board at Facility meeting Budget \$122k for classroom; over budget – drawings done by Engineer; put over budget. Security was an issues – downstairs & modular. Will work with Board to manage budget.*

Marketing/PR – *Debbie Clary – Signage obtained – two signs to mark property on Joe's Lake Rd; well be going up soon.*

Finance/Budget – *Gary Ritchie - Report approved as presented by Finance Committee. Board received report – net surplus up due to funding by the State. No action by Board today.*

Legal – *Brandon Jaynes – no information.*

Enrollment Report – *Betsy Harnage—370 students to date; still accepting initial applications.*

PCA Education Foundation – *Betsy Harnage – Received Dover Grant \$5k to use for STEM Lab. The Moulin Rouge Fundraiser was a great success – still confirming amount raised. Chair states Fundraiser – over the top – Community now looks forward to it. Appreciative of all involved especially Dr. Cahill & Dr. C.*

Uniform Committee – *Dr. Pauline Cahill - online purchasing now available.*

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CEO Report — Dr. Danielle Robertson-Shelby Alarm – no bill yet. Leadership team – moving 4th graders to modular uses too much time. Will use modular for 5-7 graders Art. Fire ant quote will provide more info Monday, Sept 16. County funding changed slightly – will true up numbers. Interactive projector \$1,350.77 – leave as tech or stem expense. Would put \$1,100 over budget if remains in STEM. Is needed with 25 laptops coming into that room? Dr. Robertson thinks instructor needs both. Mr. Brown – regular projector would be approximately 50% of the cost of the Interactive. Ms. Clary – reconcile numbers after all numbers are firmed from fundraiser. Bring recommendation to next meeting. Parent survey – update – Gingerbread house – online system – add to PCA website – creating menu. Dairy Queen – interested. What to start with how to order – need guidance from Board. Meals GB \$2.85/ DQ \$3.00. No minimum from DQ & GB. Dr. Grinton – as parents provide best meals possible. No contracts for services are required. Clary – make a decision today – move forward with needs. Survey – 50% pack lunch daily and occasionally purchase catered lunch. Ms. Clary made motion – Cater Lunch to start Friday, October 3rd - details to be handled and move forward with vendor using online ordering by Oct 3rd as the first date for catered lunch. CEO responsible for making decision and making it happen with date decision to be made and setup. Plan or Pack begin next Friday. Betsy Harnage seconded motion. All in attendance voted in the affirmative. Motion passes. After school care – staff did not want to be involved. Ms. Clary need second Parent Survey then then decision on YMCA and suggestion on policy. Need survey questions from Dr. Robertson in next five school days. Committee to work with CEO on policy. Need quotes on prices for YMCA members and non-members. Board Liaison and Chair to work with Dr. Robertson. Music – Limestone collage student maybe interested – String Celebration willing to provide quote on program. Will contact String Celebration on Monday. Not lack of effort but lack of candidates. Clary met with John Mason – plays at Chimney Rock – would love to talk with students. CEO suggests renting bus from the YMCA as needed. Insurance will be an additional \$300 per year and that will cover the bus with PCA drivers. Dr. Grinton made motion to proceed with purchase of additional insurance to cover renting a bus from YMCA with PCA drivers. Betsy Harnage seconded motion. All in attendance voted in the affirmative. Motion passes. Board received and reviewed Student Parent Handbook, Pinnacle Student Code of Conduct and PCA Staff Handbook. Ms. Clary makes motion to approve all three stated as written as final version. Betsy Harnage seconds motion. All in attendance vote in the affirmative. Motion passes. Student Support Management Team referral process plan as presented clarify language. Motion made by Betsy Harnage. Seconded by Dr. Grinton. All in attendance vote in the affirmative. Motion passes.

Headmaster Report – Mr. Brown - Due to the number of interested students in the Robotics team, it was deemed better to have multiple teams and forgo the tryouts and camp this year. The plan is to be able to compete in local and regional competitions by the 2015-2016 school year. PCA will also host a Drama Club this year. This club is open to 4th – 7th grade students and will begin practice on September 25. The club will meet each Thursday and will culminate in a performance just prior to Christmas Break. In order to better meet the needs of the teachers, I am in the process of developing a Professional Development Survey to gather information about the types of staff development that is needed throughout the school.

Students Report — Mrs. Bianca Muller – Reviewed the proficiency reports for PCA students as they



compared to other local schools and State numbers provided in report.

New Business -- Bobby Horton – will be Parent Board Liaison once USDA Loan has been approved.

Board Policy on New Loan Purchasing and Storing EpiPens state mandated. State has suggested language. Present at next meeting.

Old Business – none

Executive Session – *Motion to move into Executive Session for Personnel Report made by Ms. Clary, seconded by Ms. Harnage. All in attendance vote in the affirmative. After discussion of matter motion made by Dr. Grinton, seconded by Ms. Harnage. All in attendance vote in the affirmative. Motion passed. Executive Session ends.*

Ms. Clary makes motion to approve personnel matter as discussed during the Executive Session. Ms. Harnage seconds the motion. All in attendance vote in the affirmative. Motion approved.

Adjourn – *Dr. Grinton makes motion to adjourn. Ms. Harnage seconds motion. All in attendance vote in the affirmative. Motion passes. Meeting Adjourned.*